

**JOHNS HOPKINS UNIVERSITY  
GRADUATE BOARD OFFICE**

**Application for Nonresident Status**

To petition the Graduate Board for a change of registration status, students must submit this form to their department chair and, in the case of international students to the Director of International Student and Scholar Services\*\*, for approval prior to its submission to the Graduate Board. A letter detailing your current status towards completing your dissertation, as well as the progress you expect to make while on nonresident status **must** accompany this form.

Graduate students may be granted up to five years of nonresident status. This status is normally reserved for doctoral candidates who have completed all requirements for the degree except the dissertation. You must have the support of your department for this status change. When approved for nonresident status, the Chair of the Graduate Board will notify the student. Each student on nonresident status will be required to pay a fee of 10% of the full-time tuition rate. Nonresident registration materials are mailed to the student by the Registrar prior to each semester they have been granted the status and **must** be returned to the Registrar's Office **each** semester.

There are no restrictions on access to campus facilities, faculty advising, or JHU services, with the exception that nonresident students are not permitted to enroll for courses. International students who file for CPT1 and must show enrollment in a course should contact the Graduate Board or Registrar's Offices for information. If approved, you will be responsible for securing your own health insurance. Nonresident students may be employed on campus (through the Student Employment Office only), but may only work up to 20 hours per week. Nonresident students working for the University must be paid an hourly rate and therefore must be categorized as salaried employees for Student Payroll purposes.

Student ID #: \_\_\_\_\_ Department: \_\_\_\_\_

Name: \_\_\_\_\_  
(Please Print) Last First Middle

Address correspondence is to be sent: \_\_\_\_\_  
Street or Post Office Box

\_\_\_\_\_ City State Zip Code Country

Phone number/E-mail address: \_\_\_\_\_

I am requesting Nonresident Status for the \_\_\_\_\_ semester through \_\_\_\_\_  
semester and year semester and year

I estimate the completion of all my remaining degree requirements by: \_\_\_\_\_  
(month and year)

Are you an International student?  Yes\*\*  No

I plan on working on-campus while on Nonresident Status?  Yes  No

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

Approved By \_\_\_\_\_ Date \_\_\_\_\_  
Department Chair

Approved By \_\_\_\_\_ Date \_\_\_\_\_  
Director of International Student and Scholar Services (if applicable)\*\*

Approved By \_\_\_\_\_ Date \_\_\_\_\_  
Chair, Graduate Board